



TOWN OF HUDSON

Library Board of Trustees



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Hudson Library Board of Trustees Accepted Minutes December 6, 2016

Present:

Trustee Robin Rodgers, Chair
Trustee Steve Middlemiss, Vice-Chair
Trustee Arlene Creeden, Treasurer
Trustee Linda Kipnes
Trustee Kara Roy
Charles Matthews, Director

Call to Order: Trustee Rodgers called the meeting to order at 12:13 pm.

Public Input: There was no Public Input.

Job Description Review: The Trustees discussed a new job description for a Bookkeeper/Administrative Assistant to provide administrative, accounting and clerical support to the Library Trustees, Director and staff under the guidance of the Board and supervision of the library Director. This position will replace a recently vacated Library Assistant/Bookkeeper position.

Trustee Creeden moved to post a Bookkeeper/Administrative Assistant position starting at \$15/hr based in experience. Trustee Roy seconded. Motion passed 5-0.

Director Matthews was instructed to post the position on the town's website, in the Hudson/Litchfield News, Facebook and Twitter, and to distribute the position to the staff and Trustees.

Trustee Comments: None.

Non-Public Session:

Trustee Creeden moved to enter into Non-Public Session at 12:40 pm under RSA A91-A:3 II (d).

Chair called for a roll call vote:

Trustee Creeden – yes

Trustee Kipnes – yes

Trustee Roy – yes

Trustee Middlemiss – yes

Trustee Rodgers – yes

Enter Non-Public Session at 12:40 pm.

The Trustees made the following decisions in Non-Public for the record:

- A motion to appoint Amanda Ellis to the position of Assistant Children’s Librarian failed 2-3.
- A motion to hire Emily Sennott for the Assistant Children’s Librarian position at \$15.00/hr passed 3-1-0.
- A motion to offer the position to Amanda Ellis if Emily declines passed 5-0.
- Direction to authorize the Director to post any open position that may develop from these moves.

The Trustees excused Director Matthews and discussed the Director’s Performance Review and returned to the Regular Meeting at 1:40 pm.

The Regular Meeting was adjourned at 1:45 pm

Respectfully Submitted,

Charlie Matthews
Library Director